Government Relations Monthly Reporting Form

Name: _____ **Lodge, Region or District:** _____

Month: _____ **Committee:** _____

	Charitable		B	C	D	E	F	G	H	I	J
Event	**Committee**	**Date**	**# People**	**Elks**	**Non Elks**	**Elk Hours**	**Non Elk Hrs**	**Elk Miles**	**Non Elk Mi**	**Non-Cash**	**Cash**
Totals			0	0	0	0	0	0	0	$ -	$ -

Charitable Committee: Antlers-Americanism-Drug Awareness-SCC-Hoop Shoot-ENF-Parades-Peer Leadership-Scholarship-Soccer-Vets-Youth etc

Columns C & D: **Count individuals <u>traveling with you</u> - not teams or groups**

Columns E & F: Indicate total hours - Example: if 2 elks (or non elks) worked 6 hours (2x6) = 12 hours

Columns G & H: Roundtrip miles traveled to attend event x # of people in car: Example: 4 people in car x 60 mile roundtrip = 240 miles

Column I: Cash value of contributions: Food, clothing, gifts etc.

Column J: Actual cash, check money order, cost of Savings Bond donated to: charity-charitable committee-qualified individual/organization

Reports due <u>no later than</u> the 10th of the following month