

House Rules

HOUSE RULES

YAKIMA BPOE LODGE #318

SELAH, WASHINGTON 98942

2013

1. The House Committee will establish days and hours of operation of the Elks Building and the Golf Course. Bar facilities will be closed during the hours of all sessions of this Lodge and at time of special observances of special sessions as outlined by the Grand Lodge.

ACCESS to Facilities:

2. **Members.** Members of Yakima Lodge 318 in good standing may access the Social Quarters and Golf Course.

3. **Visiting Elks.** Visiting Elks in good standing upon signing the register book shall be entitled to the same access privileges as a Member of 318 and are subject to the same rules.

4. **Spouses, Minor Children and Spouses of Deceased Members.** A spouse of a Member, and a child or stepchild under the age of twenty-one (21) of a Member or deceased Member, may be issued an identification card for use of the facilities. The Member authorizing the identification card shall be responsible for all purchases made by the cardholder. The unremarried spouse of a deceased Member may also be issued an identification card for use of the facilities and will be personally responsible for all purchases made. Minor children are permitted in the dining area. At no time are minor children permitted in the Bar/Lounge area.

5. **Guests.** An Elk in good standing may bring guests into Lodge Facilities. An individual guest may visit three per year. All Members must register their guests and remain with them while the guest is on the premises and are responsible for their deportment. The House Committee may restrict guest privileges.

6. **Access Denied.** Any person who has been expelled, suspended or stricken from the rolls of this or any other Lodge (except for the non-suspended spouse of a Member as provided in 14.190 of the Laws of the Order), will not be granted privileges of the Building facility or the Golf Course. Members of the Lodge who are in arrears for Lodge dues are not entitled to the privileges of the facilities. The Lodge Secretary is authorized to post in the building, the names of any Members who are delinquent in Lodge dues and who are not entitled to said privileges.

7. **Parking.** The Yakima Elks has parking spaces for Members, guests and the public. There is identified parking for handicapped, Lodge officials and RV parking. Parking next to Lodge facilities conflicts with fire zone access. Fire zones must be kept free from parking for emergency equipment accessibility. Parking is not allowed around cart sheds or behind the Lodge unless loading or off-loading items or performing Lodge repairs.

GENERAL RULES.

8. All Elks and those bearing Elks' identification cards must show their membership or identification card immediately upon entering the Lodge facilities or at any time upon request.

9. Elks and/or their guests conducting themselves rudely, exhibiting unacceptable manners, harassing any employee and/or making derogatory comments as to a person's age, handicap, sex, religion and/or ethnicity, will be subject to appropriate disciplinary action.

10. No person shall remove from the facilities any Elks property. Any Member willfully marring or destroying Elks property will be liable for the full replacement value thereof and subject to appropriate disciplinary action. A Member will be responsible for damages caused by their guest.

11. **DRESS CODE.** All persons in and upon Lodge property shall comply with the following criteria. Members are responsible for acquainting their guests, including children, of the dress code.

a. **ALL.** Shirts and shoes are required. Logos or slogans that are inappropriate, profane, and/or suggestive are prohibited. Cut-off jeans, workout shorts, running shorts, basketball shorts and metal-spiked golf shoes are prohibited. Hats are permitted on the golf course and in the bar but not in the restaurant.

b. **MALES.** Shirts must have a collar and sleeves. Turtleneck shirts with a minimum 1.25-inch collar are permitted. Males may wear trousers, jeans, tailored warm-ups or tailored shorts that are mid-thigh or longer in length.

c. **FEMALES. GOLF COURSE:** Tops must have a collar or sleeves. Females may wear slacks, jeans, tailored warm-ups, tailored shorts, dresses, skirts or skorts must be clearly mid-thigh or longer in length. **SOCIAL QUARTERS:** Dresses may be sleeveless, but should be in good taste.

d. **SPECIAL OCCASIONS.** The House Committee may allow exceptions to the dress code

provisions for Special Events.

12. Soliciting. Agents, Members and employees are prohibited from soliciting in the facilities. Wares of any kind shall not be offered for sale or raffle, without prior approval by the House Committee.

13. Only service dogs as defined by the ADA are permitted in the Lodge building. Those using the RV Park must keep their canines and felines in the RV park. All canines and felines must be under the direct control of the owner.

SOCIAL QUARTERS.

14. The Social Quarters include the bar, dining room, game room, patio and gazebo. The House Committee and the food and beverage department head will be responsible for the general supervision in this operation. The department head will report directly to the Chair of the House Committee or his/her designee and will receive instructions from no other source.

15. The House Committee establishes the prices of beverages, food services or any specialty items. No outside beverages or food items will be brought into the Elks Lodge No. 318 facilities without prior approval of the department head.

16. Bartenders will refuse to serve drinks to any person who, in their judgment, is in an intoxicated condition.

17. Any Member or guest, having been refused service or admission to the facility, or requested to leave the premises, shall comply and make no issue of the matter with any employee.

18. Only authorized Members or employees are permitted in the storeroom, behind the Bars and in the kitchen areas.

19. After hours gaming. Gamblers may rent the gaming room for \$30 an hour for up to three hours after normal closing time.

GOLF COURSE

20. Golf Course Maintenance. The Golf Course, tournament course setup, outside clubhouse, golf car sheds, equipment maintenance, equipment and supplies storage, maintenance of the grounds, including the RV Park will be under the direction of the House Committee and the golf course superintendent will be responsible for the general supervision in this operation. The superintendent will report directly to the Chair of the House Committee or his/her designee and will receive instructions from no other source.

21. Golf Course Use. The House Committee will direct golf course usage, which includes overseeing the use of the course, collecting green fees, golf car rental fees and range ball fees, maintaining golf merchandise, providing golf lessons, determining tournaments, in-house and outside, as well as special events. The golf professional will be responsible for the general supervision of this operation. The golf professional will report directly to the Chair of the House Committee or his/her designee and will receive instructions from no other source.

22. Annual Golf Members must pay their Lodge Membership dues in full by April 1 to be eligible for Golf Membership privileges. Golf Members who are in arrears on their Golf Membership as of March 1 shall be subject to green fees.

23. In accordance with Washington State Liquor laws all alcoholic beverages brought onto the Elks No. 318 property must have proper state permits. ALL alcoholic beverages in golf car sheds, in golf cars and on the golf course must have been purchased from the Elks facility. Violations will not be tolerated and could be subject to appropriate disciplinary action.

24. Wednesday is Member's day. Each foursome must have at least one Elk member. No one under 21 permitted.

CHECKS AND CREDIT.

25. The House Committee is authorized to extend, suspend and revoke charging privileges. Commencing forty-five (45) days from the first (1st) billing date, all individuals who have failed to pay their account in full will be assessed a financing fee of one and one-half percent (1.5%) on all goods and services charged in the account. Charging privileges will be suspended until the charge account has been paid in full. Any exceptions would be by House Committee action.

26. Check cashing will be limited to one hundred dollars (\$100.00) or the size of the tab for a Member in good standing. Guests of Elks may not cash a check for cash. The Member shall be responsible for all payments of goods or services provided to any guest of a Member and may pay by check, credit card, or cash. No two (2) party checks will be accepted.

27. Anyone issuing a check for payment of goods and services received, that has not sufficient funds (NSF) in his/her financial institution to cover the face amount on the check written, shall be assessed a (NSF) fee of thirty-five dollars (\$35.00) for each check issued.

28. The manner of using the Lodge facilities and all acts or omissions not provided for by

these Rules, or Laws of the Order, shall be subject to the determinations and control of the Board of Directors and the House Committee.

29. Any violation of these Rules will be dealt with by the House Committee in accordance with the Annotated Grand Lodge Statutes.

The Board of Directors/House Committee