

Elks Lodge #309
House Committee Meeting
April 23, 2024

Meeting called to order at 6:33 PM, Meeting held at Elks Lodge #309

Members Present: John Cantu, Jon Olson, Patti Minson, Steve Cannon, Nanci Cannon, Kevin Jack, Chris Delarosa, Jeff Thomas, David Norvell, Jerry Minson

Members Absent: Ashley Jack

Guest: Bill Beahan, Jack Armstrong, Mary Armstrong, Kimaree Cole, ZoAnn Palletto

Previous Minutes: Motion to accept and seconded.

OLD BUSINESS

1. Jon – The outside wood deck including the underpinnings of the deck will be repaired once the weather is suitable for outside work. Lodge will pay for supplies, no labor cost requested. Ladies Club will donate \$6k for the rehab of the deck, with \$1300 for deck sails included. Hail damage claim will be used to reimburse ladies club. Screws have started to be removed from the deck. **12/26/2023 No updates until weather is more suitable, remain in WIP.**
2. Donna – Donna emailed a guide to all members of the kitchen committee. Committee members are Jon O, John C, and Nanci C, Zoann the first meeting will be scheduled shortly. **UPDATE 3/26/24** John C will meet with Zoann about event pricing updates. **UPDATE 4/23/24** Committee held their first meeting and are looking into pricing and using the POS system to track inventory. Next meeting will be May 7th before lodge meeting. **WIP**
3. Jerry – Email the Bugle to members starting April 1 2024. **Update 4/23/24** Bugle not mailed as of this meeting. Jerry to email the bugle starting 5/1, Steve asked if it would be easier to have Mary Armstrong to email when it's complete. **WIP**
4. Secretary, Bookkeeper, Event Coordinator should post hours and no alcoholic drinks or pull tabs are allowed during posted hours. **WIP**
5. Jeff – Asked to get faded and missing signs on the North fence replaced. Donna asked to have the "Wives Club" sign replaced with "Ladies Klub". **Update 4/23/24** Bill waiting on proofs **WIP**
6. Bill – Requested more utility carts for the lodge. **Update 4/23/24** Bill looking for carts and pricing, he has ordered one cart to see if it will work. **WIP**
7. Karl – Reported an incident took place in the social area. A letter will be sent. **Update 4/23/24** letter has not been sent. **WIP**
8. Mary Armstrong – Is concerned that we are moving live music from Fridays to Saturdays but we need to have Saturday dinners to support the live music. Jack Armstrong willing to help with this issue by volunteering to hire and train some part time cooks to support a steady menu. Jack will meet with the kitchen committee. **4/23/24 MOVED TO BOD**
9. Bill and Jon - Will look on Amazon to purchase and replace the bulletin boards outside of the secretary's office that are damaged. **WIP**
10. Patti – Reported that inaugural ball cost was under budget by \$200. **Update 4/23/24** Patti corrected her report that the inaugural ball was under budget by \$1,000. Nanci asked to see the P&L for the event at the next meeting. **WIP**

New Business

1. Steve- started posting the minutes of the House and BOD meetings on Elks.org. **Informational**
2. Patti – Would like to host an open house, serve hot dogs, hamburgers, and live music and each group will have a table to give out info in hopes of getting more members involved in the lodge. John C. asked for a formal proposal for the house committee to review. **WIP**
3. Jeff – Suggested we install an acrylic hanging business card holder to display business cards to help keep the bulletin boards uncluttered. **WIP**
4. Nanci – Concerned that many members have been asking why the membership renewal checks have not been deposited, some are from January. Jerry said he decided to hold off depositing checks until he had the new card system was installed and working. Nanci said that this should not have prevented the checks from being deposited. Jerry said he will deposit the checks this week. **WIP**
5. Steve – Asked why some of the membership payments are being deposited into the general fund and not the pre-paid fund. (The pre-paid fund should contain all the money from membership renewal payments so that it can be distributed to the general fund monthly) Jeff asked if the pre-paid account contained any funds. The bookkeeper will need to calculate how much money needs to be transferred to the pre-paid account. **WIP**
6. Steve – Asked how long campers can stay at the RV Parking because we have people in the RV lot for months and would like to see us enforce the rules and avoid people living in the RV lot. Chris suggested we research the By-Laws and revisit at next meeting. John C. suggested we post the RV rules behind the bar to avoid confusion. **WIP**

Meeting closed at 7:26

Respectively submitted by Steve Cannon, Esteemed Loyal Knight