



## Gratitude Grant Frequently Asked Questions

### How does a Lodge become eligible to apply?

Lodges will no longer have to wait to apply for the Gratitude Grant. Eligibility will be based on meeting the goal in the prior fiscal year. For example, if the Lodge reached the \$4.75 per-member-giving goal in 2017-18, you can apply on July 1, 2018. Meeting the goal in 2018-19 will qualify the Lodge for the grant in 2019-20. The per-member-giving goal for 2018-19 is \$4.75.

### How will this affect my Lodge in upcoming years?

The new rule stipulates that to become eligible for the Gratitude Grant the Lodge must reach the per-member-giving goal in the prior fiscal year. Essentially the Lodge is being rewarded for the previous year's fundraising results. For example,

- Per-member-giving goal met by March 31, 2018—the Lodge receives a 2018-19 Gratitude Grant, available July 1, 2018.
- Per-member-giving goal met by March 31, 2019—the Lodge receives a 2019-2020 Gratitude Grant, available April 1, 2019.
- Per-member-giving goal met by March 31, 2020—the Lodge receives a 2020-2021 Gratitude Grant, available April 1, 2020.

### When are 2018-19 Gratitude Grant applications available?

July 1 to December 31, 2018. The Lodge may use the Gratitude Grant between the date the application is approved and March 31, 2019.

### Where can my Lodge check its per-member giving goal status?

Lodges can check their status via the current year Lodge per-member giving report on the ENF's Report and Standings page, [enf.elks.org/CIPReport](http://enf.elks.org/CIPReport).

### How do I know if my Lodge is eligible for the \$500 Gratitude Grant bonus?

Lodges in which more than 15 percent of its members donated at least \$10 to the ENF in 2017-18 (per the ENF Membership Support Report) will be eligible for a bonus of \$500. This bonus will be automatically added to your Lodge's Gratitude Grant application, and you will have the ability to request up to \$2,500. Lodges can find this information in the CIP Participation Report on the ENF's Report and Standings page, [enf.elks.org/CIPReport](http://enf.elks.org/CIPReport).

### How can Gratitude Grants be used? Are there any restrictions?

Gratitude Grants must be used for local, charitable activities. Lodges should use Gratitude Grants to actively serve the community. Ideally, grant use would go further than a donation of funds or supplies. The intent of the CIP is to help Lodges do more to serve their communities in new and meaningful ways.

In addition, CIP Grant guidelines state that Lodges may not use grants to support State Major Projects, national Elks programs, fund scholarships, Hoop Shoot events, youth awards nights, poster and/or essay contests, appreciations dinners, fundraisers or general community events. Grants may not be used for Lodge maintenance and/or repairs, or to only benefit Lodge members and their families. Grant funds must serve a population in need, and cannot be donations of funds or supplies to individuals.

### Can a Gratitude Grant be used to make a monetary donation?

Yes, but we encourage Lodges to do more than simply write a check. Think of this as an opportunity to serve instead of give. To encourage active projects, applications for a donation will receive a follow-up email.



# Elks National Foundation

**Can a Gratitude Grant be used in conjunction with any other ENF grants?**

Yes, Gratitude Grant funds can be used in conjunction with the Anniversary, Beacon, Freedom, Promise or Impact Grant.

**Can our Lodge apply for more than one Gratitude Grant during the year?**

No, a Lodge is only able to apply for and receive one Gratitude Grant during the period of July 1, 2018 to December 31, 2018.

**Where can I find more information about Gratitude Grants?**

Complete Gratitude Grant guidelines can be found at [enf.elks.org/GratitudeGrant](http://enf.elks.org/GratitudeGrant)

**My Lodge needs to change how we use our Gratitude Grant. What should I do?**

Please contact the CIP Office with your proposed changes. All changes to Gratitude Grant activities must be approved by the ENF beforehand. This includes the use of any grant funds remaining after grant activities are complete. We ask that the Lodge alert the CIP Office to these changes either via email. If your Lodge's grant changes are within guidelines, they can then be approved.

**My grant activity is complete. What now?**

Tell us about it! After the grant has been used, complete the Final Report and upload all grant-related receipts and photos. Final Reports will be due 30 days after the anticipated grant completion date provided by your Lodge. The Lodge will be locked out of applying for grants 60 days from that date until the report is submitted.

*For the complete guidelines, please visit [enf.elks.org/GratitudeGrant](http://enf.elks.org/GratitudeGrant) or contact the CIP Office at [LodgeGrants@elks.org](mailto:LodgeGrants@elks.org) or 773/755-4730.*