



Elks National Hoop Shoot

Keys to Success: Tips for Conducting a Successful Contest

I. **BEFORE** your contest:

- A. **READ** and **UNDERSTAND** the rules. No guessing!
- B. **POST** a copy of the rules for public view.
- C. **ANNOUNCE** the age cut-off dates **before** placing contestants into age groups and beginning the contest. Do not wait until after contestants have participated to verify their ages.
- D. **REVIEW** the contest rules with contestants **before** they participate in the Hoop Shoot.
- E. **INSTRUCT** volunteers and chaperones on their duties and ensure that they have a clear understanding of Hoop Shoot Rules and Guidelines.

II. **MAINTAIN** a quiet atmosphere with the audience seated.

III. **NEVER** show or discuss your official scores with any parent or member of the audience for any reason.

IV. **NEVER** allow contestants to “re-shoot” for any reason.

V. **MAKE IT FUN!** Keep your contestants engaged and provide a quality experience for everyone involved.

V. **INFORM** your champions **in writing** of the date, time and location of the next contest.

GOOD LUCK!

The Elks National Hoop Shoot program is sponsored by the Elks National Foundation, Inc. The Elks National Foundation helps Elks build stronger communities through programs that support youth, honor veterans, and meet needs in areas where Elks live and work. For more information, visit www.elks.org/enf.

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